

Members Present: Leighton Price, Christine Pratt, Alan Zanotti, Charlie Bletzer, Dick Quintal & Richard Knox

5:00 p.m. Call to Order and Public Comment

There is no public comment.

5:01 p.m. Lease of Pay & Display Machines –

If the Board wants to exercise their option to purchase the P&D machines as outlined in the terms of the Central Parking contract with Pacific Rim, Ms. Pratt needs to send confirmation to Central Parking by tomorrow morning and follow up with a formal letter.

Ms. Pratt motions to notify Central Parking and carbon copy Pacific Rim of PGDC’s intent to purchase the Pay & Display machines in accordance with the terms of the lease contract and Mr. Zanotti seconds.

Passed | 6-0-0

5:05 p.m. Minutes –

April 28

Mr. Zanotti motions to approve with a correction and Ms. Pratt seconds

Passed | 5-1-0

May 5

Ms. Pratt motions to approve with corrections and Mr. Zanotti seconds

Passed | 6-0-0

May 12

Mr. Knox motions to approve with a correction and Mr. Bletzer seconds

Passed | 5-0-1

May 19

Ms. Pratt motions to approve with a correction and Mr. Knox seconds

Passed | 6-0-0

May 26

Ms. Pratt motions to approve with a correction and Mr. Knox seconds

Passed | 6-0-0

June 2

Mr. Knox motions to approve with a correction and Ms. Pratt seconds

Passed | 4-0-2

June 9

Mr. Knox motions to approve with corrections and Ms. Pratt seconds

Passed | 5-0-1

June 16

Mr. Knox motions to approve as written and Mr. Bletzer seconds

Passed | 6-0-0

June 23

Mr. Knox motions to approve with a correction and Mr. Bletzer seconds

Passed | 6-0-0

June 30

Mr. Knox motions to approve as written and Mr. Zanotti seconds

Passed | 5-0-1

July 7

Mr. Knox motions to approve as written and Mr. Bletzer seconds

Passed | 6-0-0

5:39 p.m.

Park Plymouth Operations –

Cubic Conference call –

Mr. Ruggiero and Verizon verified the wireless modems do in fact work. Mr. Wei from Clancy felt that we do not need a dedicated computer for the software because we are not accepting credit cards. Software will notify a Park Plymouth computer when the P&D's are open and bills removed, but not who is opening machines. Cost is \$3,250.00 for the software. Mr. Zanotti shares there might be some inconsistencies in stability with the solar machines so we might need to hardwire them.

Mr. Zanotti motions to approve \$3,250.00 to purchase monitoring software from Cubic and Ms. Pratt seconds for discussion

Kim asks if they know how much ram the tracking software will require because the computer they are considering to load it on is already unstable. The Board discusses upgrading ram on the office computers so there is not a negative impact on daily operations.

Mr. Knox asks if the tracking software can track security issues after hours. Mr. Ruggiero shares that Jeffrey Wei at Clancy was very clear this software is not for security purposes.

Mr. Zanotti amends his motion to include IT services with the Clancy tracking software purchase; total cost not to exceed \$4,000.00 and Ms. Pratt seconds

Passed | 6-0-0

Hardwire machines –

Kim will call NSTAR and begin researching the associated costs to hardwire the solar machines.

Mr. Boyer Request for an appeal:

The brother and sister in law of Harold Boyer sent an email to Mr. Price stating their displeasure for receiving a denial of an appealed ticket. It was noted the PGDC does not have the legal authority to override any appeal. Mr. Price is not asking for any action on this matter, he just wanted to bring this to the Board's attention and will personally respond to the family.

6:06 p.m.

Financial Information –

Bills:

Joyfly Buzz PR | Marketing

Park Plymouth Office Services	
Week of July 20-July 26, 2009	\$400.00

Joyfly Buzz PR | Marketing

Administrative Services	
Rendered through July 27, 2009	\$739.50

The Board discusses whether they should send a letter to the State Ethics Commission asking for reimbursement of the amount of money PGDC expensed on behalf of the Jeffrey Fischer investigation.

Mr. Zanotti motions to send a letter to the SEC requesting reimbursement of monies spent on the Jeffrey Fischer investigation and Mr. Knox seconds

Passed | 6-0-0

Kim will tally up the amount of billable hours and related office expenses and forward the information to Mr. Zanotti so he can send a letter to Lead Investigator, Geeta McGrath.

Mr. Knox motions to pay the bills and Mr. Bletzer seconds

Passed | 6-0-0

Cash Flow Statements:

The board reviews a draft of June numbers. Meter revenue is down due to inclement weather. Cash position is good because of efforts to collect on outstanding tickets. Please refer to the July 28 handout files in the Minutes Binder for more complete, factual data.

Comparison of Bike Rack bids:

The Board reviews bids received by bike rack vendors. As a courtesy, Ms. Pratt has been gathering letters of support from local businesses. Ms. Pratt would like to meet with Ted Bubbins, the Historic District Commission to get their approval and draw up a purchase order.

Mr. Quintal suggests submitting a "Recreation Matching Grant" application to the CPC for \$30,000.00.

Mr. Bletzer motions to move forward with the bike rack purchase order and Mr. Knox seconds

Passed | 6-0-0

Mr. Quintal motions to submit an application for CPC funds and Mr. Bletzer seconds

Passed | 6-0-0

Advertising of the Park Plymouth Management Position:

The Board discusses qualifications for the position and placement of the advertisement.

Mr. Bletzer motions to advertise the Management Position, with a two-week return deadline for submission of resumes, total cost not to exceed \$2,000, and Ms. Pratt seconds

Passed | 6-0-0

Payment terms for advertisements require use of a credit card; Ms. Pratt offers to bill the expense directly to her American Express card and seek reimbursement. If advertising vendors do not accept American Express, Mr. Price will pay with his. Ms. Pratt will apply for a credit card for Park Plymouth to use specifically for these types of expenses in the future.

6:54 p.m. Mr. Bletzer motions and Mr. Zanotti seconds to adjourn

Passed | 6-0-0

Respectfully submitted by PGDC Secretary Mr. Alan P. Zanotti –

Signed: _____ Date: _____

Alan P. Zanotti, Secretary